

# Quotation Request //

## US Government Printing Office

Atlanta Regional Office  
1888 Emery St., Suite 110  
Atlanta GA 30318-2566

**JACKET:524-633**

### Quotations are Due By:

(Eastern Time) 11:00 AM on 03/25/2009

Submit Fax Quotes to: (404) 605-9185

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

**TITLE:** LFS FOLDERS

**QUANTITY:** 200 KIT FOLDERS.

**TRIM SIZE:** 20.5 x 16.5" - Flat.

9.5 x 11.5" - Constructed.

**PAGES:** One side only on constructed front panel.

### **SCHEDULE:**

Furnished Material will be available for pickup by 03/25/2009

Deliver complete (to arrive at destination) by 04/07/2009

F.O.B. destination

MUST IN HAND ON APRIL 7, 2009. NO ADDITIONAL TIME TO SCHEDULE IS AVAILABLE DUE TO AA'S, ETC.

**QUALITY LEVEL:** 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

### **DESCRIPTION:**

Kit folder with 5" deep pockets on both leaves with .75" construction tabs securely glued to the outside of pockets. Score all folds. Round upper outside corners. Outside before construction prints ONE DEPT. LOGO @ 4-11/16" CIRCUMFERENCE VIA 4-COLOR PROCESS.

NOTE: PANEL 1 must be run on a minimum 4-color press with one single pass. High resolution digital printing (CTP) is acceptable as long as Quality Level 3 is maintained. Inkjet printing or color copying is not acceptable.

**MATERIAL FURNISHED:** Contractor to pickup at GPO. Sample folder with color visual of logo affixed thereon. Follow folder for construction. One CD-rom furnished for print images. One stock swatch to use as type & color match.

**PLATFORM:** Unknown

**ELECTRONIC MEDIA:** 1 CD

**SOFTWARE:** Image is provided via one \*MsPowerPoint file. Contractor to create page layout to image as specified (trim size, bleeds/margins and ink colors). Center image on all 4 sides.

- File(s) may contain some low res images.

- Contractor is not to request that electronic files provided be converted to a different format. If contractor wishes to convert files to a different file format, the final output must be of the same or higher quality.

- \*SPECIAL SOFTWARE CONSIDERATION: Office Graphics files (e.g. files from Presentation, Word Processing, or other non-publishing applications) are furnished for this procurement. Additional system work may be required to produce acceptable output as per specifications.

-- If supplied by the Government, a color visual will be considered the color standard. Vendors should

match the supplied color visual as closely as possible given differences between inks, toners, and dyes. If no color visual is supplied, psychological reference colors (e.g., Green Grass, Blue Sky) will be used as the color standard.

-- If supplied by the Government, a black and white visual will be used as the standard for page integrity. Contractor must ensure that the job outputs exactly as the furnished visual.

-- The contractor will not receive additional compensation, or time for common errors associated with the output of Office Graphics files. Common errors include, but are not limited to: 1) Color Issues and Shifts (RGB color date, no spot colors, loss of Black plate), 2) Page Integrity (text re-flow), 3) Missing pre-press features (e.g., bleeds, trim marks), or 4) Loss of text characters from graphic elements.

COLOR(s) Identified as: RGB. Contractor to convert all colors to CMYK and \*\*\*\* adjust all colors to match visual. \*\*\*\*

FONTs: N/A image only.

OUT-PUT: 150 line screen for all CMYK, spot color screens & halftones, 1200+ DPI for the remainder.]

#### ADDITIONAL INFORMATION:

- Identification markings such as register marks, commercial identification marks of any kind, etc., except GPO imprint, form number and revision date, carried in the electronic files, must not print on the finished product.

- PRIOR TO IMAGE PROCESSING, THE CONTRACTOR SHALL PERFORM A BASIC CHECK (PREFLIGHT) OF THE FURNISHED MEDIA AND PUBLISHING FILES TO ASSURE CORRECT OUTPUT OF THE REQUIRED REPRODUCTION IMAGE. ANY ERRORS, MEDIA DAMAGE OR DATA CORRUPTION THAT MIGHT INTERFERE WITH PROPER FILE IMAGE PROCESSING MUST BE REPORTED TO YOUR CONTRACT ADMINISTRATOR.

- THE CONTRACTOR SHALL CREATE OR MODIFY ANY NECESSARY TRAPPING, set proper screen angles and screen frequency, and define file output selection for the imaging device being utilized. Furnished files must be imaged as necessary to meet the assigned quality level.

- When PostScript Files are not furnished - prior to making revisions, the contractor shall copy the furnished files.

- UPON COMPLETION OF THIS ORDER, THE CONTRACTOR MUST FURNISH FINAL PRODUCTION NATIVE APPLICATION FILES (DIGITAL DELIVERABLE) AND ONE "PRESS QUALITY" PDF FILE WITH THE FURNISHED MEDIA. STORAGE MEDIA MUST BE MAC/PC COMPATIBLE. THE DIGITAL DELIVERABLES MUST BE AN EXACT REPRESENTATION OF THE FINAL PRODUCT AND SHALL BE RETURNED ON THE SAME TYPE OF STORAGE MEDIA AS WAS ORIGINALLY FURNISHED. The Government will not accept, as digital deliverables, PostScript files, Adobe Acrobat Portable Document Format (PDF) files, or any proprietary file formats other than those supplied, unless specified by the Government.

**PAPER:** \* Must be in accordance with JCP Paper Specification Standards in effect on date of this order  
JCP Code\* L21, Smooth-Finish Cover, Basis Size 20 X 26", TAN (\*) Basis Weight 80#  
(\*) ABSOLUTE EQUAL TO COUGAR "NATURAL" COVER.

**COLOR OF INK:** Ink Must Contain a Minimum of 20% Vegetable Oil  
4-COLOR PROCESS.

**PRINT PAGE:** One Side Only

**MARGINS:** Follow Copy Sample. Adequate Gripper.

CENTER IMAGE ON CONSTRUCTED FRONT PANEL DIMENSIONS.

**PROOFS:** (\*) SEE BELOW. proofs will be withheld not more than 2 days.

Government to receive in contractor's plant. Contractor must not print prior to receipt of an 'OK to print'.

(\*) Proofs are to be delivered to the department on/before MARCH 30, 2009. Contractor is responsible for all costs incurred in the delivery and pickup of proofs. Contractor must return all furnished materials with proofs. Contractor furnished proof approval letters will not be recognized for proof approval/disapproval. Only GPO generated proof letters will be recognized for proof approval/disapproval.

NOTE: Films are not required. If at the contractor's option films are used, the Government will not pay for new films due to Author's Alterations. The Government will pay for making digital corrections - not for new films. At the completion of the order, the contractor must provide the Government with storage media (same type of storage media as was originally furnished) containing corrected files in the same format as the original Government furnished material.

**REQUIRED PROOF IS: ONE COLOR CONTRACT PROOF:** Digital one-piece composite color CONTRACT proof (i.e. Kodak Approval, Screen TrueRite, Dupont Thermal Waterproof, Polaroid PolaProof, CreoSpectrum, or Fuji Final Proof) with a minimum resolution of 2400 dpi created using the same Raster Image Processor (RIP) that will be used to produce the final printed product. These proofs must have all elements in proper position (indicate margins). Proofs will be used for color match on the press and must show dot structure. Sublimation, inkjet, photographic, and overlay proofs are not acceptable. The make and model number of the proofing system utilized shall be furnished with the proofs. It is understood that the proof supplied under this contract will match the final output.

CONTRACTOR "MUST" FURNISH WITH PROOF AN ADDRESSED/PRE-PAID RETURN SHIP LABEL.

**BINDING:**

SCORE ALL FOLDS.

**PACKING:**

PACK SUITABLE.

NOTE: All shipping cartons require a carton label. Complete a copy of the attached shipping label(s) and affix one to each shipping container according to the instruction at the top of the carton label sheet. NOTE: There will be a minimum charge of \$50.00 per order (per Jacket) for all labeling and marking corrections that are made by the Government due to the contractor's failure to label/mark all cartons per specifications and Contract Terms.

**DISTRIBUTION:**

Deliver ALL to: DAPS, 1220 Haney Plaza SW, Bldg. 50, Ft. McPherson, GA 30330-----Attn: Bill Cloutier (404-464-3959/3750).

**DISPUTES CLAUSE:** GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at [www.gpo.gov/printforms/pdf/contractdisputes.pdf](http://www.gpo.gov/printforms/pdf/contractdisputes.pdf). This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.

All GPO publications referenced in these specifications are available on the internet via the GPO web-site, <http://www.contractorconnect.gpo.gov>.

**QUALITY ASSURANCE LEVELS AND STANDARDS:** The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes -- Level 3
- (b) Finishing (item related) Attributes - Level 3

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

Attribute-----Specified Standard---Alternate Standard\*

P-7. Type Quality and Uniformity-----OK'd PROOF-----FILE SETUP

P-10. Process Color Match-----OK'd PROOF-----FILE SETUP/VISUAL

\*In the event that the Specified Standard is waived the Alternate Standard will serve as its replacement.